

CALL TO ACTION

Central Lions Seniors Association

Members' Advisory Committee

From the last survey completed by the Membership and from comments made to me over the past five months, it is clear that Members want more open communication. I get it.

We have a loyal membership base that has made CLSA their home away from home, and this base is passionate about how the organization plans and implements programs and activities. In other words, Members want to be heard.

To that end, with the Board's approval and enthusiastic support, I am creating the **Executive Director's Members' Advisory Committee.**

The Committee will be chaired by me and will have our Program Coordinator, Tara, and 8 – 10 members in good standing. The Committee must represent sports, exercise, uninstructed activities, the arts, crafts, music, games, and general education. This means that there must be a selection process to ensure broad representation across the Association.

The EDMAC is an **advisory** committee, and any advice provided will be thoughtfully considered and will weigh heavily in any decisions made. However, the advisory committee is not a decision-making committee.

If you are interested in being a part of this committee and want to help set the direction for the Association, please email directly to: Janice.Isberg@centrallions.org

Sincerely in your service,

J.M. Isberg

Janice, Executive Director

ATTACH: Committee Terms of Reference

ED's Members' Advisory Committee

Terms of Reference

Mandate: The Committee's overarching mandate is to provide support and advice to the Executive Director about activities, programs, and logistics that directly affect Members. The Executive Director will make final operational decisions with the Committee's input front of mind.

Principles: To ensure EDMAC operates effectively and fulfills its role in supporting the Executive Director, it will be governed by the following set of principles:

- Respect: Members of the Committee will listen and respect each other's opinions.
- Impartiality: The Committee will formulate its advice considering the views of ALL the members.
- Timeliness: The Committee will provide its input within the time frames required.
- Confidentiality: The Committee will keep information on new initiatives or programs confidential until it is released by the Executive Director or Board.
- Informality: There is an informal, relaxed atmosphere, rather than a series of formal exchanges.

Membership: The Committee will be made up of:

- the Executive Director (Chair),
- the Program Coordinator
- 1 – 2 Members representing sports and fitness activities
- 1 – 2 Members representing the Arts
- 1 – 2 Members representing Music and Dance
- 1 – 2 Members representing Uninstructed Activities
- 1 – 2 Members representing General Interest

Members are volunteers and will receive credit for volunteer hours. Volunteer members may not serve more than three years on the Committee.

Committee Members must apply and will be selected by the Executive Director based on the representation of their activity and date of application. The Executive Director will make all attempts to form a balanced committee.

Should a member miss two consecutive meetings they will be asked to resign.

Meetings: Will be held monthly on the last Thursday of each month from 2:00 – 3:30 p.m. The Executive Director may occasionally seek advice through email. One volunteer member will act as recording secretary.

Purpose: The Committee shall:

- a. Provide the Executive Director (ED) with a greater understanding of the diverse needs of the Members and their vision for the CLSA.
- b. Undertake research and investigations into the thoughts and opinions of CLSA Members.
- c. Provide input into the development of new activities for Members.
- d. Provide input to the ED in the development of policies and procedures that directly affect the day-to-day activities of the Membership.
- e. Provide support for the recruitment of new members and encourage lapsed members to return.
- f. Provide fundraising ideas.



Please fill in and provide to Tami at the front desk or email Janice the information.

First Name:	Last Name:	
Phone #:	Email Address:	
Activity or Program you would like to represent:		
Date Submitted:		
I am available the last Thursday of each month from 2:00 – 3:30 p.m.	Yes	No